



SUGAR VALLEY RURAL CHARTER SCHOOL

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Parent Remote Learning Procedure

Guidelines

SVRCS directs the following standards to be implemented during remote learning:

1. Parents will fill out the attendance form which is found on the SVRCS website by 8:30am every day to verify that their child/children are in attendance for the day.
2. Parents/guardians will provide a workplace that is quiet, safe, and free from distractions with an adult nearby if necessary.
3. Parents/guardians will assure that student internet connection is active and school issued laptops are charged.
4. Parents/guardians will enforce that all school work is completed on school issued laptops, not personal devices.
5. Parents/guardians need to ensure that students are logged into their school issued Google account during all instruction, work completed on personal accounts will not be accepted.
6. Parents/guardians will ensure students are appropriately dressed, as stated in the student handbook when engaged in live learning.
7. Parents/guardians will ensure face to face communication is only between teachers and students. All parent/guardian communication should occur via email at any time of day and phone calls during office hours 7:30 a.m. and 3:30 p.m.
8. It is the parents'/guardians' responsibility to ensure students:
 - Attend all classes
 - Attend classes on time
 - Actively participate in online sessions
 - Complete assignments and assessments as directed by the teacher
 - Interact with teachers and keep open lines of communication
 - Participate in webcam/online meetings
 - Communication with teacher about course progress
 - Reach out to teacher with questions or concerns
9. All school work must be the students original work in order to uphold SVRCS' integrity; plagiarism will not be tolerated and will result in a disciplinary action.
10. Assessments: MAPS will be given three times a year. Parents will need to make sure that students are participating synchronously.
11. Parents/guardians will communicate with the school immediately if there are technical issues during synchronous/asynchronous learning. Technical assistance can be accessed through the **Technical Support Request Link** on the SVRCS website. You may also call the main office if you prefer. (570) 725-7822.