



# Sugar Valley Rural Charter School

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## Board of Trustees Meeting February 18, 2020

The Sugar Valley Rural Charter School Board of Trustees held a voting Board Meeting on Tuesday, February 18, 2020. Ms. Garverick called the meeting to order at 6:00p.m.

### Roll Call

<b>Ms. Garverick</b>	<b>Present</b>	<b>Ms. Meixel</b>	<b>Present</b>
<b>Mr. Ruhl</b>	<b>Present</b>	<b>Mr. Miller</b>	<b>Absent</b>
<b>Ms. Downing</b>	<b>Absent</b>	Mr. Sees	Present
<b>Mr. Rossman</b>	<b>Present</b>	Ms. Mauck	Present
<b>Ms. Doyle</b>	<b>Present</b>	Ms. Weaver	Present

### HEARING OF VISITOR

Christine Hill presented a project done in her special education language arts classes.

Brian Muise, our Kindergarten teacher who won teacher of the year from LHU in December, presented on a geography project he is doing in class. Boomerang, his stuffed owl is traveling, around the country and the students are learning about the states he visits.

Broc Phillips presented his evaluation of where our students are with curriculum and testing. Working on strategies to target best practices that are unique to each grade level.

### Minutes

1. Resolved, that the Board of Trustees approve the minutes of the regular meeting held on Tuesday, January 21, 2020. Mr. Ruhl moved, seconded by Ms. Doyle. Motion passed (5-0).

### Finance

1. Resolved, that the Board of Trustees approve the payment of bills from the general account (01/24/20 – 02/14/20) in the amount of \$230,718.94 and from the cafeteria account (01/24/20 – 02/07/20) in the amount of \$42,850.51 as presented. Ms. Meixel moved, seconded by Mr. Rossman. Motion passed (5-0).

### Action Items

1. Resolved, that the Board of Trustees accept the Statement of Auditing (SAS) #114 report and financial statement. Ms. Garverick moved, seconded by Ms. Doyle. Motion passed (5-0).
2. Resolved, that the Board of Trustees approve the 2020-2021 school calendar. Mr. Ruhl moved, seconded by Mr. Rossman. Motion passed (5-0).
3. Resolved, that the Board of Trustees approve the Student Assistance Program Letter of Agreement with Centre County Mental Health/Intellectual Disabilities/Early Intervention-Drug and Alcohol. Ms. Garverick moved, seconded by Ms. Doyle. Motion passed (5-0).
4. Resolved, that the Board of Trustees approve Belva Kerstatter as a Substitute Paraprofessional at \$11.00 an hour per email vote January 23, 2020. Mr. Ruhl moved, seconded by Mr. Rossman. Motion passed (5-0).
5. Resolved, that the Board of Trustees approve the grant resolution with PA Department of Education per email vote February 4, 2020. Ms. Doyle moved, seconded by Mr. Rossman. Motion passed (5-0).
6. Resolved, that the Board of Trustees approve Alicia Swanger as a Substitute Teacher at \$120.00 a day per email vote February 3, 2020. Ms. Garverick moved, seconded by Ms. Meixel. Motion passed (5-0).
7. Resolved, that the Board of Trustees approve the design contract with Hoffman Leakey Architects per email vote February 4, 2020. Mr. Ruhl moved, seconded by Mr. Rossman. Motion passed (5-0).
8. Resolved, that the Board of Trustees approve the following applications for the building project per email vote January 23, 2020.
  - County Land Development
  - Municipal Notification of Planned Land Development permit

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- Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (5-0).
9. Resolved, that the Board of Trustees approve the purchase of 120 HP Chromebooks for grades 4<sup>th</sup>-6<sup>th</sup> from Staples Advantage at a cost no greater than \$22,000.00 per email vote January 30, 2020. Ms. Meixel moved, seconded by Mr. Ruhl. Motion passed (5-0).
  10. Resolved, that the Board of Trustees approve the following coach stipends:
    - \$2,500.00 to Charles Barner – Head Wrestling Coach
    - \$1,500.00 to JT Bitner – Assistant Wrestling Coach
    - \$2,500.00 to Craig Buskirk – Head Junior High Wrestling Coach
    - \$120.00 to Chuck Bechdel – Wrestling Book Keeper
    - \$640.00 to JT Bitner – Wrestling Book Keeper
    - \$2,500.00 to Brittany Hipple – Head Cheerleading Coach
    - \$1,500.00 to Keirse Hackenberg – Assistant Cheerleading Coach
    - \$1,000.00 to JT Bitner – Athletic Director

Ms. Garverick moved, seconded by Mr. Ruhl. Motion passed (5-0).
  11. Resolved, that the Board of Trustees approve FMLA leave followed by unpaid personal leave for the entire 2020-2021 school year for employee #227. Mr. Rossman moved, seconded by Ms. Meixel. Motion passed (5-0).
  12. Resolved, that the Board of Trustees approve the Letter of Intent to SVCC. Mr. Rossman moved, seconded by Mr. Ruhl. Motion passed (5-0).
  13. Resolved, that the Board of Trustees accept the resignation of Alexandria Gaydos as Head Volleyball Coach. Mr. Ruhl moved, seconded by Ms. Meixel. Motion passed (5-0).
  14. Resolved, that the Board of Trustees approve the 7<sup>th</sup> and 8<sup>th</sup> grade fieldtrip to Corning, New York in May. Ms. Garverick moved, seconded by Ms. Meixel. Motion passed (5-0).
  15. Resolved, that the Board of Trustees approve the following policies.
    - 626.4 – Federal Programs – Cost Obligations and Property Management
    - 626.5 – Federal Programs – Procurement
    - 626.6 – Federal Programs – Grant Subrecipient

Ms. Doyle moved, seconded by Mr. Rossman. Motion passed (5-0).
  16. Resolved, that the Board of Trustees approve the service agreement with Lifetouch. Ms. Garverick moved, seconded by Mr. Ruhl. Motion passed (5-0).
  17. Resolved, that the Board of Trustees approve the following proposal from Lake Dealerships:
    - Trade in Ford Transit 1FMZK1CM3KHA50070 with 42,717 miles for \$19,000.00
    - Trade in Ford Transit 1FMZK1CM7HKA50069 with 35,215 miles for \$20,000.00
    - Purchase three 2020 Ford Transit Passenger Vans at a COSTARS rate of \$34,681.00 a piece

Ms. Garverick moved, seconded by Mr. Ruhl. Motion passed (5-0).

**Informational Items**

**Committee Reports**

**Property** – Mr. Miller, Mr. Ruhl, Mr. Deavor  
None

**Community Involvement** – Ms. Downing, Ms. H Doyle, Mr. Stugart, Ms. C Doyle  
None

**Curriculum** – Mr. Rossman, Ms. H Doyle, Ms. Kennedy, Ms. Hampton, Mr. Stugart  
Will schedule a meeting soon

**VoTech/Ag/Env.** – Ms. H Doyle, Mr. Rossman, Mr. Bechdel, Ms. C Doyle  
This is FFA week

**Finance** – Ms. Garverick, Mr. Miller, Ms. Weaver, Mr. Deavor, Ms. Kennedy, Ms. Mauck

Beginning stages of budget process, organizing a meeting in the next couple of weeks

**Personnel** – Mr. Ruhl, Ms. Garverick, Ms. Kennedy

None

**SVRCS/KCSD** – Ms. Garverick, Ms. Meixel, Mr. Deavor

None

**Policy** – Ms. Meixel, Ms. Garverick, Ms. Downing, Ms. Kennedy

None

**Charter Renewal** – Mr. Rossman, Mr. Ruhl, Ms. C Doyle, Ms. Hampton

Still negotiating

**Administrative Report**

Progress reports next week

Naaman Conoway was Lion's Club student of the month this month

5 students went to district band competition at Penns Valley

Department meetings with teachers last month organizing for next year

Lining up projects for maintenance department

Building project continues to develop

Camp Cadet will be on campus tomorrow

Kindergarten registration is in March

Mifflinburg Bank will present to the 3<sup>rd</sup> grade this month about the importance of savings

Reading Competition is next month

Lock down drill will be held March 25

We have an in-service day scheduled for Monday

FFA competition is next Wednesday

Family Dr. Seuss night next week

FBLA event will be held on campus in March

We have students attending Science Olympiad and Summit on the Mountain next month

Trauma training for staff March 20

**Solicitor's Report**

None

**Secretary/Treasurer Report**

Executive sessions were held 1/29/2020, 2/5/2020, 2/10/2020 and 2/18/2020.

Board elections will be held May 19

**Adjournment:**

Mr. Rossman moved, seconded by Mr. Ruhl at 7:25pm. Motion passed (5-0).

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Mary Jude Weaver

Board Secretary/Treasurer